

*Meeting of the Brevort Township Board*

*January 11, 2016*

*Minutes*

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Meeting called to order at 6:00 PM by Supervisor Serwach.

Board Members present: Supervisor Serwach, Treasurer Litzner, Clerk Bird, Trustee Wallace and Trustee Erskine

Also present: Fire Chief Mark Peterson, Tabatha Orr, Bill Orr, and Ron Peterka

Reading of the Minutes from the December 14, 2015 Brevort Township Board meeting were read by Clerk Bird. Motion to accept the minutes made by Trustee Wallace, Seconded by Trustee Erskine.

Treasurer's Report was read by Treasurer Litzner as attached. Motion to approve by Trustee Erskine, seconded by Trustee Wallace.

Bills against the township were read. A motion to pay the bills was made by Trustee Erskine and seconded by Trustee Wallace.

Treasurer Litzner motioned to transfer money from the sewer fund to the general fund in reference to Larry Belonga and Kevin & Denise Schutt's payment towards delinquent sewer bills which went directly into the sewer fund. Seconded by Trustee Erskine. Motion passed.

Clerk Bird provided the board with a resignation letter from Kathleen Stelzer, Deputy Clerk. Motion to accept Kathleen's resignation by Treasurer Litzner, Second by Trustee Wallace. Motion passed.

Clerk Bird requested that the board accept Tabatha Orr as the replacement deputy clerk. Supervisor Serwach motioned to accept, Second by Treasurer Litzner. Motion passed. Clerk Bird provided Mrs. Orr with an Oath of Office which she completed at that time in front of the Brevort Township Board.

Treasurer Litzner asked the board their preference regarding the following CD's:

Road CD - \$100,835.65 plus interest

Fire CD - \$75,621.09 plus interest

Both should be rolled over into another CD at a .75% interest rate with First National Bank. This motion was made by Trustee Erskine, Seconded by Trustee Wallace. Motion passed.

Treasurer Litzner reported that the tax computer is in need of repair. The County Treasurer may be able to assist with a partial reimbursement (up to \$500) to assist with the cost. Litzner reported that either way, the laptop needs to be replaced. A motion to purchase a new laptop

up to \$1,000.00 from the General Fund Reserve, was made by Trustee Wallace, Seconded by Trustee Erskine. Motion passed.

Supervisor Serwach reported that he will be looking into the BS&A program for the Clerk which will be implemented by the end of this fiscal year.

Fire Chief Peterson reported that the Proof of Insurance cards in the Fire Department's vehicles were outdated. He spoke with Adam Gandalphi who replaced them. Mr. Peterson would also like to request to purchase a compressor with 1 Bottle Fill and 1 Bottle Stationary outfit. An estimate provided was \$25,000.00. Trustee Wallace asked if this purchase can be made in 2 installments, one from this fiscal year and one from the next. Treasurer Litzner also provided that the board will need at least two estimates of cost to approve the purchase due to the amount of the purchase.

Supervisor Serwach reported that he attended the ambulance committee meeting. They are still working on resolving bills under the supervision of Brown and Evashevski. There is a new Ambulance board.

Meeting adjourned at 6:43 pm with a motion from Treasurer Litzner, second by Trustee Wallace.