

**BREVORT TOWNSHIP  
BOARD MEETING  
AGENDA**

November 9, 2020

The meeting was called to order by Supervisor Serwach at 6:00 PM with the pledge of Allegiance. All board members were present. The public included Daryl Orr, Mark Peterson, Ron Peterka, Steve Bird, Tabatha Orr, and Kaye Matelski.

Clerk Stelzer read the October 2020 minutes. A motion to approve the minutes as read was made by Treasurer Olsen, second by Trustee Orr. No further discussion. Motion passed.

Treasurer Olsen read the October 2020 Treasurer's report. A motion to approve the report as read was made by Trustee Orr, second by Clerk Stelzer. No further discussion. Motion passed.

Clerk Stelzer read the bills. A motion to pay the bills as read was made by Trustee Litzner, second by Trustee Orr. No further discussion. Motion passed.

Mark Wilk shared the Straits EMS annual report and budget. Highlights included their council name is now St. Ignace Area EMS Council. The council has formed a building committee that will focus on the construction of their own building. This will allow them to move from a rental payment to a purchase payment. They have 20 employees. The motor in one of the ambulance is currently in need of repair. It is estimated to cost around \$11,000. The work will be completed at a service provider in Cheboygan. They plan to host an EMT class in January. The cost for participation will be divided by the number of participants.

Supervisor Serwach introduced upcoming new board members whom were in the audience. A warm welcome was extended to Tabatha Orr and Kaye Matelski.

Mr. Peterson provided an update from the Fire Department. They will not be hosting a Holiday party due to COVID restrictions. The furnace is in and working well. Treasurer Olsen shared that a thermostat can be installed that switches manually between a master and second. This option can extend the life of each. He is unsure about the cost but feels it is worth looking into.

Kaye Matelski asked who will service and/or maintain the furnaces.

Treasurer Olsen shared that the company that installed them will maintain them.

Supervisor Serwach provided an update from the Sewer Department. Jacob Fath has recently been hired to replace Gary Bigelow.

Mr. Peterson provided an update from the Roads Committee. East Lake road has many large holes that need attention. The shoulders need pulled back on Brevort Lake Rd. Treasurer Olsen volunteered to follow up on these needs.

Clerk Stelzer motioned that the signature cards at First National Bank of St. Ignace be updated to remove Heather Stelzer and Tabatha Orr from all accounts. Kaye Matelski will be added to all Brevort Township general savings and checking, Brevort Township Fire Department general savings and checking, as well as Brevort Township Sewer savings and checking. Second made by Trustee Orr. No discussion. Motion passed.

Clerk Stelzer shared that with Tabatha Orr moving onto the Brevort Township Board, she will need to be replaced on the Board of Review. Clerk Stelzer motioned that Daryl Orr be moved from Board of Review Alternate to Board of Review member to replace Mrs. Orr. Second made by Treasurer Olsen. No discussion. Motion passed.

Treasurer Olsen shared that NMU has selected an alternate WiFi location in St. Ignace due to time constraints. Brevort Township is no longer a location option.

Treasurer Olsen made a motion for Heather Stelzer to be the Brevort Township Cemetary Sexton. The board will reimburse Ms. Stelzer one time per year in the amount of \$500.00 for selling plots and marking plots. Duties that are performed beyond that will be billed separately. Second made by Trustee Litzner. No discussion. Motion passed.

A motion to adjourn the meeting at 6:33 PM was made by Trustee Orr, Second by Trustee Litzner. No discussion. Motion passed.